

ARE YOU READY TO APPLY TO COLLEGE?

01 **YES**

I have my list of colleges and universities and I am ready to go!

02 **NO**

Slow down! I have some ideas, but I could really use some help researching colleges and programs.

HHS COLLEGE AND CAREER RESOURCES

A

CAREER CENTER

[Click here](#) for info on our Career Center

Also, be sure to check out the Career Center on Schoology!

B

XELLO

[Click here](#) to log on to our BRAND NEW college and career program, Xello!

College and career search tools, interest inventories and more!

C

SCHOOL COUNSELOR

[Click here](#) for info on college admission terms, visits, entrance exams, etc.

D

REP VISITS/ COLLEGE FAIR/TOURS

Go to the Career Center Page on Schoology to sign up for rep visits.

[Click here](#) for info on virtual college fairs!
[Click here](#) for info on [college tours](#).

BACK TO START

HHS COLLEGE APPLICATION PROCESS

Select where you are at with the process:

01



ONLINE
APPLICATION

02



LETTERS OF
RECOMMENDATION

03



ESSAY

04



TRANSCRIPT
/APP FEE



ONLINE APPLICATION TYPE

A



Click here if you are using the university's application

This panel features a dark teal background with a large white letter 'A' in the top left. It contains four overlapping logos: St. Olaf College (white shield with gold and black), DCTC (blue square with white stylized figure), Iowa State (yellow 'I STATE' with red outline), and UWRF (red square with white text). Below the logos is the text 'Click here if you are using the university's application' in white.

B



Click here if you are using the Common Application

This panel features a teal background with a large white letter 'B' in the top left. It contains the Common App logo (white text 'common app' and a blue stylized 'C' icon) on a white rectangular background. Below the logo is the text 'Click here if you are using the Common Application' in teal.

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UNIVERSITY APPLICATION

01

GO TO COLLEGES WEBSITE

Go to the admissions home page.

Keywords, "APPLY NOW"
"FUTURE FRESHMEN"
"UNDERGRADUATE" or
"FIRST YEAR STUDENT"

02

CREATE ACCOUNT

Every application will ask you to first set up an account.

Remember to save your username and password!

03

REVIEW APPLICATION REQUIREMENTS /CHECKLIST

What are the requirements for admission?

What do you need to submit to be considered?

What are the deadlines?

04

COMPLETE THE APPLICATION



Have your transcript handy to help you complete the application.
PROOF YOUR WORK

NEXT

BACK TO START

COMMON APPLICATION

01

SET UP ACCOUNT

["Creating Your
First Year
Account" video](#)

["How to Use the
Dashboard"
video](#)

02

ADD COLLEGES

["Searching for
and Adding
Colleges" video](#)

["Navigating the
My Colleges Tab"
video](#)

03

ADD COUNSELOR AND RECOMMENDERS

["Completing the
FERPA
Authorization
Release" video](#)

["Inviting
Recommenders"
video](#)

04

COMPLETE THE APPLICATION

Videos for each
section:

[Profile](#)
[Family](#)
[Education](#)
[Testing](#)
[Activities](#)
[Writing](#)

NEXT

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DOES THE COLLEGE REQUIRE LETTER(S) OF RECOMMENDATION?

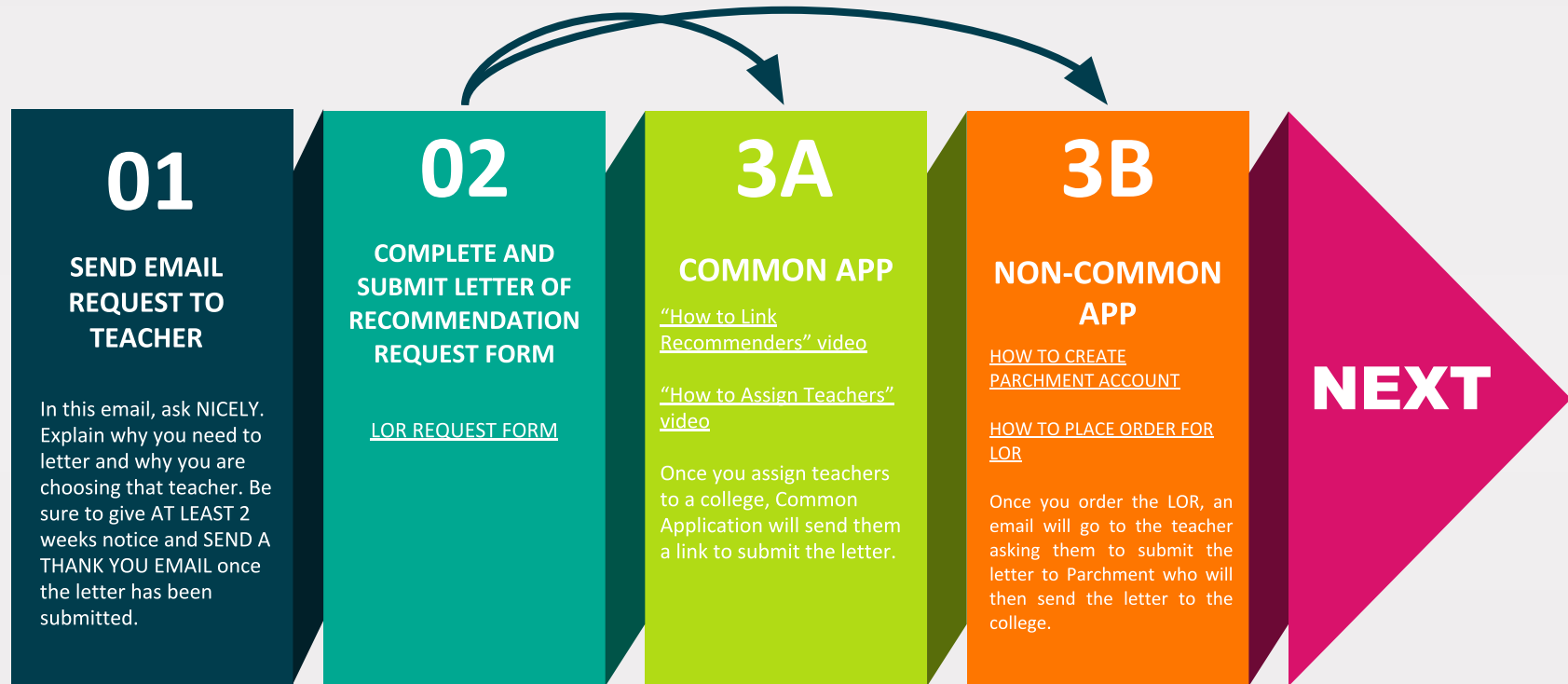
01

YES

02

NO

LETTERS OF RECOMMENDATION



BACK TO START

DOES THE COLLEGE REQUIRE AN ESSAY OR WRITING STATEMENT?

01

YES

02

NO

ESSAY

01

HHS COUNSELORS GUIDANCE ON WRITING LETTERS

[Step by step guide](#) on how to write the perfect college application essay.

02

COMMON APP PROMPTS

2020-2021 [Essay Prompts](#) for the Common Application

03

HHS WRITING CENTER

The writing center provides students [virtual coaching sessions](#) to help students brainstorm essay topic ideas and can help to fine tune/edit final drafts of essays.

04

ADDITIONAL RESOURCES

<https://www.ivywise.com/ivywise-knowledgebase/resources/article/10-college-applications-on-essay-dos-and-donts/>

<https://www.usnews.com/education/best-colleges/articles/how-to-write-a-college-essay>

<https://www.princetonreview.com/college-advice/college-essay>

NEXT

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TRANSCRIPTS AND OFFICIAL TEST SCORES

A

HOW TO ORDER YOUR OFFICIAL TRANSCRIPT

[Online Ordering Instructions](#)

Steps:

1. [Setting Up Your Parchment Account Video](#)
2. [Ordering Your Transcript Video](#)
3. [Common App Transcript Ordering Video](#)

B

HOW TO ORDER OFFICIAL TEST SCORES

All test scores must be ordered directly from the testing agency

[ACT SCORES](#)

[AP SCORES](#)

[SAT SCORES](#)

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