

Summer 2019

Dear Students and Parents:

Students! Your class schedules will be posted on your Infinite Campus Portal account in mid-August!

The Hastings High School staff is looking forward to a great 2019-2020 school year! The first day of school on Tuesday, September 3, 2019, will be only for the ninth grade and their Link Leaders, and those students in grades 10, 11 and 12 that are new to Hastings.

All students at HHS – grades 9 through 12 - are expected to be at school on Wednesday, September 4, 2019, along with their schedules, and report to their period 1 class by 7:50 a.m. Students will be attending all of their semester one classes and can look forward to a normal day of school. Please carefully read the following information concerning the opening of school.

First Day of School – Important!!

- A. Only ninth grade students and students new to Hastings High School–Tuesday, September 3, 2019
- B. All students grades 9 through 12 – Wednesday, September 4, 2019

Back-to-School “Open House” – On Thursday, September 12 HHS will host an Open House giving parents the opportunity to follow their child’s schedule and meet each teacher. The annual Open House at HHS is very popular with parents. It is a great way to get to know teachers at the beginning of the school year, be introduced briefly to the content, experience “passing time” between classes and see the classrooms in which your child will learn. Here is a brief outline of the evening:

- 6:30 to 7:00 p.m. – Parent Portal sign up (if needed), visit the School Store & Yearbook purchase
- 7:00 to 7:15 p.m. – Welcome in the commons, brief information & explanation of Open House
- 7:15 to 9:00 p.m. – Follow your child’s schedule on a mini-schedule – report to your child’s period 1 class by 7:20 p.m., attend each class for 10 minutes with 5 minutes passing between periods, meet each of your child’s teachers & connect on any special issues

Yearbook – Order your 2020 yearbook today! Yearbook has been working hard all summer to prepare for another awesome book to share with our students, families, and community! We have created a website that can be found on the Hastings High School website under "activities" and "yearbook" that will answer any questions you may have regarding our book this year! Link: <https://sites.google.com/view/hhsyearbook2020/home>

Parents will be able to order the HHS Yearbook at an “Early Bird” discounted price of \$75 plus tax. All yearbook orders will be processed directly through Jostens. See the enclosed yearbook flier for more details. While we do order a few extra yearbooks available for purchase when the yearbook is delivered in May, there are no guarantees there will be enough for all requests. To make sure your student receives a yearbook – please order online.

Each year there are students that do not receive a yearbook because their families cannot afford one. Also each year, we have families and businesses that purchase extra yearbooks for the purpose of donating one to those students that otherwise could not afford one. These donated books are eligible for the "Early Bird Special" and are purchased directly through the Jostens website. Please consider purchasing an extra book or two to help students in need.

Senior Pictures - Please help us by reading the following information, especially if your son/daughter is a senior this year. We will be collecting senior portraits as well as baby photos for our senior slide show starting this summer, it is easiest to submit these at the same time.

Please submit a senior photo by October 25th, otherwise the portrait will not be included due to the deadlines with our printing company.

Requirements:

- Senior photos must be vertical
- Should have similar dimensions to a 5x7 photo OR IMG or larger file
- Cannot be a picture of a picture (Meaning, you took a picture of the physical picture with your phone)
- No screenshots or selfies (quality of photo is compromised).

- No text messages. If you are submitting a senior photo by email from your phone, you must click “actual size” when the screen directs you.

Avenues to Submit:

1. Email your picture to hhsyearbook@hastingsapps.org - please put your son/daughter’s legal first and last name as the FILE NAME (last name, first name)
2. If your photo is being taken by one of the major photographers in Hastings, the photographer will submit the photo directly to our staff (Please make sure to follow up with your photographer)
3. Send a flash drive to school with your senior to drop off at room C129. We will help you directly
4. Submit online- Please follow the instructions in the link below
 - Use the following code for below: 413353676
 - <https://images.jostens.com/>

Baby photos: Please submit a baby photo by March 6th to ensure inclusion.

1. Take a picture of the picture (quality will not be compromised because it is not being printed, what you see is what will be seen on the slideshow)
 - Email picture to hhsyearbook@hastingsapps.org with your son/daughter’s name as the FILE name (last name, first name)
 - When it pops up on your phone, select “actual size” for the image size being sent (for quality purposes)
2. Scan image and send to hhsyearbook@hastingsapps.org with your son/daughter’s name as the FILE name (last name, first name)
3. Send picture with son/daughter to bring to room C129 for us to scan for you- we will return promptly.

Student Pictures – Students in grades 9, 10 and 11 will have their pictures taken in school on **Monday, September 9**. A schedule will be posted to let students know which class period they will have their pictures taken. Each student will receive an order form in advance, describing the packages and prices available, as well as an order envelope to give to the photographers when their picture is taken. HHS student pictures will be taken by LifeTouch. The Senior Class group photo will be taken at 10 a.m. on Monday, September 16 by LifeTouch – order forms will be available in the student office prior to the picture.

2019 – 2020 Bus Transportation Schedules – Bus routes, pick up times and location information will be mailed to all families of K-12 students.

Student Portal, Parent Portal, Class Schedules and Lockers – Student class schedules and locker information are available online for those parents and students who have an established Infinite Campus Portal account. Through the Portal, parents and students will have access to student schedules, attendance, health information and grades online. The Student Portal includes information just for that individual student. The Parent Portal allows parents to see information for all their children.

VERY IMPORTANT!! *Please update your personal and contact information in the Portal ASAP as you will be sent a great deal of information by email.* Parents are responsible for reviewing their own and emergency information contact through their Campus Portal account. It is very important that this information is accurate. For instructions on how to make updates please click http://www.hastings.k12.mn.us/for_parents/campus_portal_help/

For some of you, I am sure that over the summer you have forgotten your username or password. Please remember to use the self-service feature in the Portal to reset your password or look up your username at <https://hastingsmn.infinitecampus.org/campus/portal/hastings.jsp> If you do not have Campus Portal accounts, please email Sue Beskau at the Hastings High School Main Office at sbeskau@hastings.k12.mn.us Activating your Campus Portal parent portal account is easy. All you need is your Campus Portal Activation Key that will be e-mailed to you.

Change of Schedule - Courses on your schedule represent selections which you made and your parents approved. Since the master schedule was built based on these requests and classes are full, we are not able to make schedule changes to other elective courses or specific teachers unless an obvious error has been made.

Schedule Correction – Please examine your schedule carefully. In some cases, a course or a study hall may have been substituted for a course you selected last spring. This is the result of overcrowding in some classes or a

conflict in your schedule. If students have errors or questions regarding their schedules they are encouraged to contact their counselor via e-mail. New student registrations and meetings may make it difficult for students to stop by and see a counselor without an appointment. Therefore, students are encouraged to first email their counselor with questions. If email is not an option, you can call 651-480-7488 to make an appointment.

Student last names A-F	Kim Hoff	khoff@hastings.k12.mn.us
Student last names G-L	Naomi Marietta	nmarietta@hastings.k12.mn.us
Student last names M-R	Drew Cooper	dcooper@hastings.k12.mn.us
Student last names S-Z	Steve Peterson	speterson@hastings.k12.mn.us

Parent (ONLY) Orientation - An orientation meeting for **parents (ONLY)** of freshmen students and other students new to Hastings High School will be Thursday, August 22, at 7 p.m. in the high school auditorium. This orientation is for parents **ONLY**. The new student orientation is Tuesday, September 3, 2019.

Organizational Planners – Every student will receive an organizational planner/student handbook on the first day of school compliments of the HHS EXCEL Program. Students and parents are asked to review the handbook in order to become familiar with school guidelines. **Students are asked to bring their planner handbook with them on each day of school.**

School Lunch Program – If you have any questions and/or concerns regarding your student’s lunch account, please contact the District Nutrition Services Department at 651-480-7127. Funds can be deposited for your child on-line at <https://www.mypaymentsplus.com/welcome> or with a check turned in to the HHS student office. Please remember that it does take 24 hours for funds to be actually posted in student accounts submitted on-line. Please note that high school students are not allowed to charge food items – students must have money in their lunch account or pay in cash.

Dress Code – The Hastings High School Dress Code is detailed below. It is a common sense approach to a difficult issue; however, it will be enforced and we ask for everyone’s cooperation.

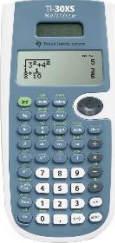
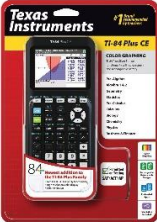
Students are to use common sense and good taste concerning their dress. State health regulations require footwear (shoes, boots or sandals) be worn at all times. Any clothing which causes a disruption to the normal learning process or which constitutes a health or safety hazard will not be permitted. Some examples of restricted clothing and accessories are listed below:

1. Clothing and accessories with sexual (direct or implied) messages, profanity, gang affiliation, tobacco-drug-alcohol messages, Confederate flags and symbols, and clothing which put down/harass groups of people for their gender, look, ethnicity.
2. Clothing must cover the midriff.
3. No undergarments displayed or visible.

This list includes, but is not limited to, dress that will not be allowed. Students whose dress is deemed inappropriate by school officials will be required to change immediately. Any special “dress up” days must have prior approval of the administration. It is understood that many types of clothing are appropriate for events outside of school, but not for school itself. We will provide an atmosphere that promotes common sense and a good learning environment. Some specific school activities approved by the administration will be exempted from this policy. An example of this would be prom.

School Supplies – This is a general list of supplies for the first week of school – individual teachers or departments may require additional supplies. For most classes students will need a notebook, pen or pencil, and a three-ring binder with individual, removable folders.

a) Texas Instruments: TI-30XS MultiView Scientific Calculator	Algebra, Algebra Essentials Honors Geometry, Geometry, Geometry Essentials
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 <p>b) Texas Instruments: TI-30X IIS</p>	
<p>a) Texas Instruments: TI-84 Plus CE (color graphics)</p>  <p>b) Texas Instruments: TI-84 Plus Silver or TI-84 Plus</p>	<p>Honors Algebra 2, Algebra 2, Algebra 2 Essentials</p> <p>Algebra 3</p> <p>Honors Pre-Calculus, Pre-Calculus</p> <p>AP Calculus AB, AP Calculus BC, Calculus</p> <p>AP Statistics</p>
<p>Please Do Not purchase a TI-83 Graphing Calculator or any model of a Casio Graphing Calculator.</p>	

If you are purchasing a graphing calculator, we highly advise selecting the Texas Instruments TI-84 Plus CE. It is the newest model introduced a few years ago from Texas Instruments. This calculator has a faster processor, color display, re-chargeable battery and software upgrades supported by TI. The other models of TI graphing calculators are many years older and typically cost the same amount as the preferred TI-84 Plus CE when found on sale. In years past, the sale price in late July to early August will often be below \$100.

Hastings Family Service – SCHOOL SUPPLY DISTRIBUTION: Hastings Family Service (HFS) is accepting donations of school supplies and backpacks. Go to www.hastingsfamilyservice.org for a list of most-needed items. Donations can be brought to the HFS Donation Center at 301 Second Street East. If you are in need of school supplies, please call Hastings Family Service at 651-437-7134 to set up an appointment. School supplies will be distributed by “Appointment Only” August 20, 21, 22, 26 and 27. Appointments will be scheduled beginning August 14.

About School Supplies - HFS assists families who are struggling and help them with this extra financial burden. It is important that every child in our district begins the school year with the necessary school supplies, the same as their peers.

For school supplies, the following requirements need to be met:

1. **Live within the boundaries of School District #200.**
2. **For parent or guardian:** a photo ID *and* a piece of mail postmarked within the last 14 days, or the most current utility bill with an address in school district 200.
3. **For each school age child, proof of enrollment in District #200 such as:** a recent piece of mail from the school, a current year print off from Infinite Campus or a document from school with the child's name & address
4. **Parent needs to have knowledge of household's income & expenses.**

If custodial parent or guardian is not able to bring the child, the accompanying adult must have a permission letter from the parent or guardian.

Do You Need Help? Please call HFS at (651) 437-7134

Do You Want To Help? School supplies donations are accepted all summer at Hastings Family Service during normal operating hours. If you're interested in volunteering for School Supply Distribution please contact HFS by calling 651-437-7134.

Students on the Fees, Fines & Outstanding Material list – If students do not clear their name from the Fees and Fines list they may not be able to purchase school items (parking permits, Prom tickets, etc.), register for a sport or an activity, or pick up their cap and gown for the graduation ceremony as a senior. Letters were mailed in July to parents if their child has an outstanding fee, fine, book or school item. The best solution for students, parents and the school is to return the items to the school. If an item cannot be found - the student must pay for the item.

Parking Fees - Parking fees will be \$100.00 per semester and require a completed parking agreement signed by the student and parent. The form is available at hs.hastings.k12.mn.us/for_students and under the link “Student Forms.” Students may purchase parking stickers beginning on **Monday, August 19**, at the high school attendance window. The hours are 8:00 a.m. – 11:45 a.m. and 1 p.m. – 3 p.m. There will also be a daily parking fee of \$3.00 available for those students who will only drive on an occasional basis. The parking lot will be strictly patrolled and any vehicle not properly registered will have a device (boot) placed on the tire that will prevent the owner from driving. The boot will be removed after a \$25.00 fine is paid. A complete list of parking regulations will be distributed when parking stickers are purchased.

Athletic and Activity Fees – All athletics and some activities will have a participation fee of \$150.00, and must be paid prior to participation in that activity. Each individual coach or advisor will be responsible for informing the participants of where and when the fees are due. The non-athletic activities are those activities associated with the MSHSL, have a substantial budget, or travel to compete with other area schools. Those activities are show choir, jazz ensembles, marching band, fall and spring plays, musicals and Knowledge Bowl.

Cell Phones, iPods & Personal/Digital Devices – Hastings High School does have a wireless network (Wi-Fi). Cell phones/digital devices will be allowed in classrooms during the school day under the supervision of teachers for educational purposes only. Students will be allowed to use cell phones, iPods and personal/digital devices in cluster areas, hallways and the commons during the school day.

Many different kinds of devices are able to access Wi-Fi – please note that students are not required to have a Wi-Fi device or a data package of any kind, regardless of the device. The Wi-Fi network will provide filtered internet to students and will be open to visitors and guests at HHS.

Unauthorized use of cell phones, iPods and personal/digital devices will be dealt with according to school policy as stated in the student handbook. Cell phones/devices can disrupt the classroom, students can cheat by text messaging other students and students can use the camera function on the cell phone to take pictures of tests for other students. In addition, graphic language and explicit content is completely unacceptable on student devices.

Attendance – Attendance in school is required by law and as such, will be reported to the county truancy officials if it becomes problematic. If your child will be absent, we ask that you call the Attendance Office at 7:00 a.m. at 651-480-7477 with your child’s name, the nature of the absence and the length of time your child will not be in school. Please leave a message if asked. In some cases, absences will be verified by office personnel or principals, as we believe regular attendance in school is crucial to the academic success of students.

Anytime a student comes late or leaves early from school they are to sign in or sign out at the attendance office window, even if they have a pass. Please send a note or call the attendance office if your child is late to school. Medical appointments, religious commitments or family issues are excused absences – waking up late, a late ride or traffic delays are not excused absences and may result in disciplinary consequences.

Dental and medical appointments should be scheduled during non-school time whenever possible. Appointments that are not verified in writing will be treated as an unexcused absence (truancy).

It is school district policy that in order for students to participate in extra and co-curricular activities (sports, clubs, fine arts events, etc.) outside of the school day, the student must be in school at least half of the school day.

If your child needs to leave school early for a medical, religious or family reason, please send a written note to school with your child. With nearly 1,450 students in school, it is very difficult to send passes and messages received on the phone to students in a timely manner - in some cases, calling in for a pass to leave early results in the student actually missing the appointment as it can be difficult to find students if their class has moved to the media center, computer lab or outside for physical education classes. Students are to go to the attendance office window before school with the note to receive a pass to leave school early. When the time comes to leave school, the students are to show their teacher the pass to leave class then sign out at the attendance office window. It is very

important that students sign out and then sign in when they return, as this helps both the school and parents know if the student actually left from and returned to school.

Health Services – The mission of Hastings School District Health Services is to promote student health for student success. The Health Office is available for immediate medical care of students who become ill or injured during the school day, need medications or treatments, or have other medical needs. We encourage students to visit the Health Office between classes, only leaving class for emergencies. If your child has a Health Plan please be sure that a copy of it is on file in the Health Office. The phone number of the Health Office is 651-480-7486.

Illness or Injury at School – If your child becomes ill during the school day, they are to come to the Health Office to be assessed and to call parents. We have had a problem with students calling parents from classrooms or from cell phones when they are ill. Parents then call the school requesting their child be given a pass to leave school. It is extremely disruptive to academics when we call into a classroom to summon a student. To support student learning, we ask for your help. If your child calls you from somewhere other than the Health Office, please tell them to go to the Health Office and we will assist them and contact you.

Emergency information in Infinite Campus must be kept current to provide the school with home, work and emergency contact phone numbers. For instructions on how to make updates please click http://www.hastings.k12.mn.us/for_parents/campus_portal_help/ If your child is ill, they are to come to the Health Office for nursing assessment and care. If they are too ill to be in school, parents will be contacted by school nursing staff. Transportation home and medical care are the responsibility of the parent/guardian. The school district does not carry any type of health or accident insurance for injuries incurred by your child at school.

Medication and Immunizations – Please contact the Nurse’s Office at 651-480-7486 if you need to have medication distributed during the school day, including both prescriptions and over-the-counter medications. Please be sure your child’s immunizations are up to date. “NO SHOTS – NO SCHOOL” is the law in the State of Minnesota and students will not be allowed to attend classes until their immunizations are up to date.

Electronic Report Cards and Newsletters - Students and parents will be able to access Progress, Quarter and Semester Reports in the Student and Parent Portals of Infinite Campus and be sent newsletters via e-mail. We are very excited to provide up to the date information 24/7. This change will also greatly reduce our costs associated with printing, clerical time and postage, while at the same time it will be more environmentally friendly.

Parents should verify that their e-mail address is accurate in order to receive the newsletters by e-mail. Your e-mail and phone number that is on record with the school district is listed in your child’s *Infinite Campus* account, which you are able to change. We are asking parent/guardians who **do** wish to continue to receive paper copies to complete form below and return it to our High School Counseling Office.

Thank you for your support and involvement in making an education at Hastings High School a positive one for your child. If at any time you should have any questions, please feel free to contact me directly at 651-480-7474. I am looking forward to a great school year!

Very sincerely yours,

Michael D. Johnson
Principal

Hastings High School Printed Grade Reports and Newsletters (opt in)

Student Name (s)

Student ID Number

Check each box individually if you wish to receive a paper copy

Report Cards

Newsletters

Parent/Guardian Name

Parent/Guardian Signature
